



# Institute of Management Technology

Centre for Distance Learning

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**Subject Code: IMT-119**

**Subject Name : STORE OPERATIONS MANAGEMENT**

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**Notes:**

- a. Write answers in your own words as far as possible and refrain from copying from the text books/handouts.
  - b. Answers of I<sup>st</sup> Set (Part-A), II<sup>nd</sup> Set (Part-B), III<sup>rd</sup> Set (Part – C) and Set-IV (Case Study) must be sent together.
  - c. Mail the answer sheets alongwith the copy of assignments for evaluation & return.
  - d. Only hand written assignments shall be accepted.
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- A. First Set of Assignments: 5 Questions, each question carries 1.5 marks.
  - B. Second Set of Assignments: 5 Questions, each question carries 1.5 marks.
  - C. Third Set of Assignments: 5 Questions, each question carries 1.5 marks. Confine your answers to 150 to 200 Words.
  - D. Forth Set of Assignments: Two Case Studies : 7.5 Marks. Each case study carries 3.75 marks.

## **ASSIGNMENTS**

### **PART– A**

1. Discuss the importance of Stores Operations Management in a Globalised Supply Chain.
2. What are the main functions of Stores management?
3. Explain the alternative organization structures in a store.
4. What is the process to be followed for replenishing various categories of items?
5. What is the information to be included in a form for Material Requisition for purchase? Who all should be kept informed about the Request for replenishment ?

### **PART– B**

6. Explain the process between receipt and final stocking of material in a store.
7. What is documentation to be generated while receiving material in a store? Give their recommended formats.
8. What are the considerations to be kept in mind while issuing materials?
9. Why do we need to take stock taking? Why do Excess/Short inventories occur in stores? How do we handle the same discrepancies?
10. What is AS/AR system? How does it improve store operations?

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### **PART – C**

11. What are the material handling practices in a well managed store operations?How do we ensure safety in store operations?
12. Explain an outline of a store operation information system.What is the different processes that can be computerized?
13. What are the reports to be generated for ensuring effective control of Store operations? How do we assess the performance of Store operations?

14. What are the different methods of valuation of store inventories?
15. Discuss various factors to be considered for an effective Store Layout.

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### **CASE STUDY-1**

Visit your nearest retail chain store (e.g Reliance fresh or any other) and bring out the salient aspects of store operations management including layout, materials handling, storage of different categories of items, issues etc.

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### **CASE STUDY-2**

You have been appointed as a consultant by a hospital to redesign their store management process ?They are facing the following problems at present:

- a. Delay in issue of critical medicines when required
- b. Spoilage of consumables due to poor handling
- c. Obsolescence of medicines due to expiry

Work out a revised process with proper control system so that such problems don't occur.